

Village of Metamora
Regular Council Meeting
Minutes
November 19 2018
7:00 p.m.



- 1) **Call to Order:** at 7:00 P.M.
- 2) **Roll Call:** Tina Sauve (absent), Christa Domeier X, John Clark X, Attorney X, Larry Morris X, Joe Lassen X, John Griswold X, Suzy Clark X, Liz Spearing X, Marci Kinkade X
- 3) **Pledge of Allegiance**
- 4) **Approval of Agenda: 64-18 Lassen moved, Griswold 2nd, the approve the agenda, motion carried.**
- 5) **Police Report:** Officer Warren went over the monthly report.
- 6) **County Commissioner:** Present. Just wanted to wish everyone a Happy Thanksgiving.
- 7) **Approval of Consent Agenda: 65-18 Kinkade moved, Griswold 2nd, to approve the consent agenda, motion carried.**
- 8) **Planning Commission:** No meeting.
- 9) **DDA:** Meeting was held at Smart Dog on S. Oak. Clark explained that Smart Dog is looking to use some of the facade grant money for building.
- 10) **Council Communications:** Clark still trying to get work done on N. Oak (the sinkhole). Going to talk to another contractor to get it done soon.
- 11) **Public Time:** Nothing.
- 12) **Attorneys Report:** Nothing
- 13) **Unfinished Business**
 - a) **Engineering Management-Water Extension:** Denney explained that he got the information he requested from F&V late Friday and submitted it, but it was too late in the week to have numbers available before the meeting. Hopefully will have the full contract available for the next meeting.
 - b) **Alley Encroachments:** There was a long discussion on vacating alleys, and retaining alleys as a utility easement. It was decided Mr. Denney would draft a letter from the Village stating that any fence erected on the alley needs to provide access to our easement. **66-18 Suzy Clark moved, Griswold second. Motion carried.**
 - c) **DPW Equipment:** Clark spoke about the quotes from Rosy Brothers and Greenia's for a new UTV. Rosy Brothers gave us a Kubota to check out and compare to the Polaris. It was decided that the Kubota was more of a work horse for our purposes. It has the equipment needed to do the jobs the Village requires and was only a little more money than the Polaris. **67-18 Griswold motioned that we purchase the Kubota for \$21,890.00, Lassen second.** Susy Clark asked if we could sell the mule. It was decided that we would put the mule up for sale on the Village Facebook page and accept sealed bids. **68-18 Suzy Clark motion; Lassen second.**
 - d) **Metamora Community Park:** Rowe submitted a proposal to assist the Village with the preparing a grant application for improvements to the park and to identify the scope of items to be included in the application. The cost for Rowe's work would

be \$6100.00. **69-18 Motion made by Morris to accept Rowe's proposal, Suzy Clark second.**

14) New Business

a) F&V CPI Increase: Letter received from F&V with the annual CPI increase. The requested monthly increase is \$146.74. **70-18 Morris moved to accept, Griswold second. Motion carried.**

b) Hazard Mitigation Plan Update: Mr. Denney stated there is not cost to the Village to participate in this hazard mitigation plan. **71-18 Suzy Clark moved to accept, Morris second. Motion carried.**

c) New Treasurer-Removal of Domeier and addition of Richard at bank: 70-18 Motion made by Lassen to remove Domeier and add Richard to bank account, Suzy Clark second. Motion carried.

d) Water Tower Painting Billing: There was discussion about whether or not we should subtract the \$1,000.00 a day for being over the deadline from the bill. Mr. Denney suggested that the contract clearly stated the deadline date and that we should hold them to the contract. **72-18 motion was made by Morris to subtract \$8,000.00 from the final bill for the eight days they went past the deadline. Second by Lassen. Motion carried.**

e) BS&A Software: Sauve has been in discussions with our auditors as well as other communities for some time to get new software for the computers to handle our accounting as well as water billing, etc. BS&A is the one used by Metamora Township, Lapeer County as well as other communities. A proposal was submitted by them to the Village with a total cost of \$42,525.00. There is a payment schedule of three installments which would be divided among all the accounts. **73-18 Morris motioned to approve the purchase of the program from BS&A, second by Kinkade. Suzy Clark and Griswold voted against pending further clarification of cost.**

15) Public Time:

16) Adjournment:74-18 Morris moved, Lassen 2nd, to adjourn the meeting, motion carried. Meeting adjourned at 8:08 P.M.